

Mahmoud Khalil

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Objective

Ambitious Accounting student at Mansoura University with real-world experience from a CIB internship and recruitment assistant role. Skilled in Excel, Power BI, and basic financial analysis, with a strong understanding of banking operations and data-driven decision-making. Looking to join a forward-thinking accounting or finance team where I can apply my skills, support daily operations, and continue learning through practical challenges.

Education

Faculty of Commerce, English Section, Mansoura University
Bachelor of Commerce in Accounting (In Progress)
Expected Graduation: 2027

Experience

CIB Egypt – Summer Internship Program Summer 2024

- Rotated across customer onboarding, compliance, and financial services departments.
- Assisted with 20+ daily banking transactions including deposits, withdrawals, and account inquiries.
- Supported KYC/AML compliance checks for 15+ clients weekly.
- Handled inquiries from 30+ clients, contributing to smooth service delivery.

Work Egypt – Recruitment Assistant (Part-time) 2024

- Reviewed and shortlisted 100+ candidate applications aligned with job descriptions.
- Scheduled and coordinated 50+ interviews across 5 departments using digital tools.
- Maintained and organized records for over 200 applicants within internal databases.

Projects

Titanic Data Analysis Dashboard 2025

Built a dashboard analyzing data from 891 passengers using 6 visualizations (bar, pie, line, histogram, etc.) to present survival rates by gender, class, age, and port of embarkation.

Data Analysis Lifecycle – Titanic Dataset 2025

Cleaned and analyzed 800+ rows and 10+ columns using Excel and basic SQL to explore survival trends and insights.

Certifications

- Aspire Leaders Program – Aspire Institute 2025
Completed all modules covering leadership, critical thinking, and global networking. Selected for the Extended Leadership Program (ELP).
- Emerging Talents for the Future Workplace – CIB Egypt 2024
Covered banking operations, customer service, soft skills, and Excel.
- Human-Centric Interpersonal Skills – Frankfurt School (via CIB) 2024
Focused on workplace communication, empathy, and leadership practices.
- Virtual Assistant Program – ALX Africa 2024
Trained in client communication, calendar/email handling, and remote collaboration tools.
- Project Management Training – PMI x INJAZ Al-Arab 2024
Covered project planning, resource/time management, and risk assessment.
- Customer Service Fundamentals – Business Hub Academy 2023
Developed skills in conflict resolution, handling objections, and delivering client value.

- Soft Skills Certificate – Egyptian Banking Institute (EBI) 2023
Completed training in communication, teamwork, and business etiquette.
- Microsoft Office Specialist (MOS) – Excel Certified 2023
Proficient in advanced Excel functions, data tools, and spreadsheet formatting.

Skills

Technical Skills: Excel (Advanced), Power BI, SQL (Basics), Data Cleaning, Data Visualization, Accounting Principles
Tools: Microsoft Office Suite, Google Workspace

Languages

Arabic: Native
English: Intermediate (B2)

Activities and Volunteering

Volunteer – Life Makers Foundation (Sonaa El Hayah) 2023
Supported 5+ charity and awareness campaigns, assisting with logistics and volunteer coordination.
University Activities Ongoing
Participated in 10+ workshops focused on leadership, communication, and team-building.